



# NOTICE

**TO : ALL CONCERNED**

**SUBJECT : SUBMISSION OF REPORTS THROUGH THE ELECTRONIC FILING AND SUBMISSION TOOL**

**DATE : 30 MARCH 2022**

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Effective April 1, 2022, all corporations (stock and non-stock) shall be required to submit their annual reportorial requirements through the Electronic Filing and Submission Tool (eFAST), previously called the Online Submission Tool. Reports that are not yet available in the eFAST shall be submitted to [ictdsubmission@sec.gov.ph](mailto:ictdsubmission@sec.gov.ph).

Over-the-counter submission through appointment and through mail shall no longer be accommodated.

All reports submitted online shall be accepted only upon approval of the enrollment in the eFAST.

For strict compliance.

Thank you.