



SEC CONTACT CENTER

MATTERS OF CONCERN	EMAIL ADDRESS/ WEBSITE	PHONE NUMBER
Information & Communications Technology Department		
<i>Enrollment in the SEC Online Submission Tool (OST) or Electronic Filing and Submission Tool (eFAST)</i>	inquiry_ost1@sec.gov.ph inquiry_ost2@sec.gov.ph To learn about the requirements and procedures, please watch: https://fb.watch/59PYcJ1QR/	0927-034-8644 0930-838-7924 0930-838-7807 0927-034-8654 0930-838-7938 0966-876-0267 0975-223-3958
<i>Online Submission of Annual Financial Statements (AFS), General Information Sheet (GIS) and Other Reports using the eFAST</i>		0997-093-6460 0966-429-1332
<i>Request for Copies of SEC documents</i>	https://secexpress.ph	8737-8888
Company Registration and Monitoring Department		
<i>Request for Monitoring and Status of Ordinary Domestic Corporations</i>	crmd_monitoring@sec.gov.ph	
<i>Request for Regular Monitoring of Foreign Corporations (Branch Offices, Representative Office, Regional Headquarters (RHQ) and Regional Operating Headquarters (ROHQ))</i>	cmd_foreign_monitoring@sec.gov.ph	
<i>Request for Monitoring with Amendment and Other Applications</i>	cmd_amendment_monitoring@sec.gov.ph	
<i>Petition to Lift Order of Revocation/ Suspension</i>	cmd_petitiontolift_suspension-revocation@sec.gov.ph	
<i>Monitoring Inquiries</i>	0956-885-3615	



<p><i>Public Assistance Service of CRMD by Answering Email Queries</i></p>	<p>crmd_publicassistance@sec.gov.ph</p>
<p><i>Inquiries of Pending Applications/ Submission of Supplemental Requirements for Registrant OPC (e.g., FIA Forms/ Authenticated Board Resolutions)</i></p>	<p>crmd_registration_opc@sec.gov.ph</p>
<p><i>Inquiries on Pending Applications/ Submission of Supplemental Requirements for Registrant Corporations with Less Than Five Incorporators (e.g., FIA Forms/ Authenticated Board Resolutions)</i></p>	<p>crmd_registration_234@sec.gov.ph</p>
<p><i>Inquiries of Pending Applications/ Submission of Supplemental Requirements for Registrant Regular Corporations (5 to 15 incorporators) (e.g., FIA Forms/ Authenticated Board Resolutions)</i></p>	<p>crmd_registration_regular@sec.gov.ph</p>
<p><i>Inquiries on Status of Issuance of Certificates of Incorporation</i></p>	<p>cprd_appointment01@sec.gov.ph</p>
<p><i>Application for Amendment of Articles of Incorporation other than Article VII/ By- laws and Articles of Partnership</i></p>	<p>crmd_emer_amend1@sec.gov.ph</p>
<p><i>Application for Amendment/ Conversion of SEC Licenses of Foreign Corporations/ Withdrawal of SEC License/ Substitution of Resident Agent</i></p>	<p>crmd_amend_foreign@sec.gov.ph</p>
<p><i>Inquiries on Status of Issuance of Certificates of Amendment of Articles of Incorporation, By-laws/ License</i></p>	<p>cprd_appointment02@sec.gov.ph</p>

<p><i>Actions (Two Party Complaints/ Petitions) such as:</i></p> <p><i>Petition for Revocation, Change of Name, Voluntary Dissolution not prejudicial to the interests of creditors and Other complaints that may fall within CRMD jurisdiction under 2016 Rules of Procedures</i></p>	<p>cprd_2partycomplaints-petitions@sec.gov.ph</p>
<p><i>Petition for Correction</i></p>	<p>cprd_petitionforcorrection@sec.gov.ph</p>
<p><i>Follow-up/ Inquiry on status of applications for registration and amendment</i></p>	<p>0956-885-3714</p>
<p><i>Public Assistance/ Follow-up of CPRD Applications</i></p>	<p>0956-885-3712</p>
<p><i>Public Assistance Queries</i></p>	<p>0998-841-3548 8818-7187 8818-8803</p>
<p><i>Amendments of Secondary License (Additional/Removal of Funds)</i></p>	<p>lu_application01@sec.gov.ph</p>
<p><i>Transfer Agent Renewal</i></p>	<p>lu_application02@sec.gov.ph</p>
<p><i>Request for issuance of Certificate of Paid-up capital/ Capital structure</i></p>	<p>faad_application01@sec.gov.ph</p>
<p><i>Petition for Cancellation or Substitution of Payment in relation to the use of properties that require Ownership Registration as Paid-up Capital</i></p> <p><i>(SEC Memorandum Circular No. 14, Series of 2013)</i></p>	<p>faad_petitionapplication@sec.gov.ph</p>
<p><i>Application of Corporate Reorganization</i></p>	<p>faad_application02@sec.gov.ph</p>

<i>Creation of APIC, Confirmation of Valuation and Property Dividend Application</i>	faad_application03@sec.gov.ph	
<i>Issuance of Acknowledgment Letter for Cash Dividend and Stock Dividend</i>	faad_application04@sec.gov.ph	
<i>Quasi Reorganization and Equity restructuring</i>	faad_application05@sec.gov.ph	
<i>Article 7 (Increase and Decrease of Capital Stock) reclassification/ declassification/ conversion of shares and change par</i>	faad_application06@sec.gov.ph	
<i>Monitoring for FAAD Applications</i>	faad_monitoring@sec.gov.ph	
<i>Inquiries of requirements and/or procedures of applications under FAAD and other related concerns and clarifications</i>	0977-603-5915	
<i>Request for Certificates of No Derogatory Records/ Affirmative/ Negative</i>	cfrd_application02@sec.gov.ph	
<i>Request of Authenticated Copies for Government Agencies</i>	cfrd_application01@sec.gov.ph	
<i>Follow up and query of all kinds of Certificates, Certified True Copies (CTC) of documents, registration and loss of books, monitoring clearance</i>	0945-570-3964	
Corporate Governance and Finance Department		
<i>Corporate Governance, Mutual Fund Companies, Financing and Lending Companies, Foundations, Accredited Microfinance NGOs</i>	cgfd@sec.gov.ph	0967-365-7324 0926-017-0248
Markets and Securities Regulation Department		



<p><u>Securities Registration Division</u></p> <p>PLCs and other regulated entities</p> <ul style="list-style-type: none"> • Registration of Securities • Structured Reports <p><u>Market and Intermediaries Division</u></p> <p>Brokers, Dealers, Other Market Participants, Publicly Listed Companies Filing of Annual Reports and Other Regulatory Reports</p>	<p>msrd_covid19@sec.gov.ph</p>	<p>0916-383-8633</p>
<p>Enforcement and Investor Protection Department</p>		
<p>Investigation, Cease and Desist Order (CDO), Revocation Proceedings</p>	<p>epd@sec.gov.ph</p>	<p>0961-519-7829 0931-141-0788 0951-949-8920 0961-713-1472 0951-656-5571</p>
<p>Mandatory Disclosure Form (MDF), Compliance with Anti-Money Laundering Act (AMLA) Requirements, Investigation, Cease and Desist Order (CDO), Revocation Proceedings</p>	<p>eipd-amld@sec.gov.ph</p>	<p>8818-6337 8818-0921 (loc. 208) 8818-0921 (loc. 280)</p>
<p>Economic Research and Training Department</p>		
<p>Certification Examinations and Seminar</p>	<p>certification@sec.gov.ph</p>	<p>0998-841-3545</p>
<p>Top 1,000 Corporations Publication and Certification of Company Rank</p>	<p>ersd@sec.gov.ph</p>	<p>0998-841-3544</p>
<p>Statistics</p>		
<p>Financial Management Department</p>		
<p>Payment of Filing Fees</p>	<p>dbpabuaya@sec.gov.ph rbtan@sec.gov.ph cabrown@sec.gov.ph</p>	<p>0966-527-2050</p>
<p>Office of the General Counsel</p>		
<p>Filing of Petition and Appeal</p>	<p>ogc_picc@sec.gov.ph</p>	



<i>Filing of Request for Legal Opinion</i>		
<i>Public Assistance on Legal Queries</i>		
Office of the General Accountant		
<i>Accreditation of Auditing Firms, External Auditors, Financial Reporting, Audit Issues</i>	secoga@sec.gov.ph	0961-605-1968 8818-9763; and 8818-6120
Office of the Commission Secretary		
<i>Request for Certified True Copy of Resolution</i>	comsec@sec.gov.ph	8291-9613 0969-479-1718
SEC Extension Offices		
SEC Baguio	secbaguio@sec.gov.ph	0945-356-4001 0939-325-3657 (074) 309-5804
SEC Tarlac		
<i>Increase in capital/eSPARC</i>	secteo@sec.gov.ph	0992-379-2157
<i>SEC eSPARC</i>		0926-902-2405
<i>Amendments</i>		0931-791-4841
<i>Monitoring</i>		0915-358-1041 0992 379 2110
<i>OST, Receiving, CTC</i>		0950-029-5715
<i>Other inquiries</i>		0948-133-2685
SEC Legazpi		
<i>Reportorial Requirements Online Submission Tool Requests for Certificate of Good Standing Monitoring</i>	secbicol@sec.gov.ph	0915-354-4131



<i>Company Registration</i> <i>Requests for authenticated copies of documents</i> <i>Other concerns</i>		0929-883-1917
<i>Amendments</i>		0977-039-2820
SEC Cebu		
<i>Information/ Officer of the Day</i>	seccebu@sec.gov.ph	0915-590-7180
<i>Records</i>		(032) 416-9339
<i>Releasing</i>		(032) 412-7091
<i>Monitoring/ Legal/ Accounting</i>		(032) 412-7091
SEC Cebu Satellite Office (Robinsons Galleria)		0969-211-9012
SEC Bacolod	sec.bcdextension@gmail.com secbacolod2018@gmail.com	(034) 445-5713 (034) 445-5174 09616035772 09055688256
SEC Iloilo	sec_ieo6@yahoo.com reports_iloilo@sec.gov.ph	(033) 337-9984 (033) 335-0025
SEC Cagayan de Oro	sec-cdoeo@sec.gov.ph	(088) 857-7225 (088) 327-3309
SEC Davao	secdavao@gmail.com	0915-327-4459 0933-455-3547
SEC Zamboanga	sec_zeo@yahoo.com.ph reports_zeo@sec.gov.ph	(062) 991-7163 0956-226-0229